



Food Vendor – Non-Profit Reservation Form

The Guinea Jubilee celebrates the heritage and culture of an area in the southeast corner of Gloucester County known as Guinea. Volunteers who help plan this event want to promote a positive image and create a sense of community spirit as well as contributing to the historic conservation of this unique area.

Reserve your Non-Profit Food Space early for the
31st Annual Guinea Jubilee
September 24 & 25, 2010
Abingdon Ruritan Complex – Bena, Virginia
Registration form – with fee – is due by August 31, 2010

The reservation fee for a non-profit food vendor space is \$200. **A late fee of \$300 will be charged after the August 31st deadline.** The reservation fee is **non-refundable**. Reservation forms received after the August 31st deadline will be accepted on a space-available basis only. We will try not to turn anyone away, but we cannot guarantee size, location, or condition of the assigned space after the deadline.

Grounds open at 7:30 A.M. both days. Activities begin at 3:00 P.M. on Friday and run until 10:00 P.M. We ask that you set up by 2:00 P.M. on Friday and by 8:00 A.M. on Saturday. Closing time is up to each group, but **no vehicles will be allowed in the festival field before 9:00 P.M. each evening. In addition, all areas must be cleaned and vacated by 10:30pm on Saturday evening.** Although overnight security is provided, the Guinea Jubilee Committee is not responsible for lost or damaged property.

The Guinea Jubilee Committee reserves the right to prohibit the sale of items if multiple vendors being duplicate food items for sale. This will be enforced reasonable and on a case by case basis. We also reserve the right to prohibit the sale of any items (i.e. satanic, items that are violent or disruptive) it deems inappropriate for this family-oriented event.

Please see page 2 for additional requirements for participation.

No Unattended booths will be allowed. No pets will be allowed in the festival area.

Please complete the form below and return only the bottom portion. If participating in the parade, please also complete the Parade Application (available on our website, www.guineajubilee.com).

Mail Form To: Guinea Jubilee Committee - Attn: Charlie Twomley, P.O. Box 411, Bena, VA 23018
Questions? Call Charlie Twomley, (804) 642-9293

----- Return the Portion Below -----

Name of business or group _____

Name of contact individual _____ Email Address _____

Address _____ Phone # Day _____ Night _____

City _____ State _____ ZIP Code _____

Type of foods to be sold (please list all menu items to avoid duplication among vendors) _____

PLEASE INCLUDE COPY OF HEALTH PERMIT AND INSURANCE CERTIFICATE WITH APPLICATION. No one will be allowed to set up at the festival if health permit and insurance certificate have not been provided.

For Guinea Jubilee use only:
PAID – Cash _____ Check# _____ Amount _____ Date _____

ADDITIONAL INFORMATION FOR VENDORS

Please keep this portion of the application for reference purposes.

Your space will be assigned and reserved for you only upon receipt of your reservation form including payment as well as your health permit and insurance certificate.

The reservation fee is non-refundable.

You must have at least \$1,000,000 of insurance.

Set-up and festival times:

Friday – set-up by 2:00pm; festival runs from 3:00pm-10:00pm

Saturday – set-up by 8:00am; festival runs from 9:00am-9:00pm

You **MUST** bring heavy-duty extension cord(s) and a generator if you need electricity.

NO vehicles will be allowed in the festival area after the opening hours each day or before 9:00pm each evening.

NO pets will be allowed in the festival area.

Although overnight security is provided on Friday night, the Guinea Jubilee Committee is not responsible for lost or damaged property.